



Swim England
Affiliated Club



MILLFIELD

Patrons: Sharron Davies MBE, Stephanie Millward MBE

LEVEL 3 Regional Qualifier 28Feb to 2nd March 2025

Team Bath AS & Millfield

PRESENT THEIR

L3 regional Qualifier

Under Swim England Laws and Regulations and Swim England Technical Rules of Racing

28th Feb to 2nd March 2025

at **Millfield School**

Street, Somerset, BA16 0ST

25 Metre, 8 Lane Pool @1.8m depth- Electronic Timing, anti-wave lane ropes and backstroke start ledges.

Age as of 2nd March 2024

Standard event - £ per entry; £8.50

Long Distance Event - £15.00

Closing date for entries: Midnight on 14th

February 2025

Meet Promoter: Tim Babbage – Team Bath AS

For further information or enquiries please email:

open.meets@teambathas.co.uk

OFFICIALS SIGN UP

<https://swim-meet.com/Availability/?m=3703>



LICENCE NO. 3SW250197



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MEET CONDITIONS

Introduction

1. The objective of this meet is to adhere to the British Swimming philosophy of providing competition for all and to meet the mission statement "Every swimmer has the opportunity to swim in appropriate, quality competition to enable them to achieve their true potential".

Conditions

2. This competition is held under Swim England Laws and Regulations and Swim England (SE) Technical Rules of Racing and has been licenced as Level 3 by Swim England.
3. All competitors must be members of an affiliated club, eligible to compete and registered in accordance with British Swimming laws and technical rules and may enter in the name of one club only.
4. For the purpose of this meet, Coaches and Team Managers will be responsible for the conduct and safety of their swimmers. It is therefore expected that Team Managers will remain in the seating areas and/or with their swimmer sat all times. No swimmer is to be left unsupported under the age of 18 years of age.
5. The Promoter of this event will adhere strictly to the Health and Safety Laws. It should be noted that no-one will be permitted into the changing rooms, poolside, or swimming/spectator seating area until the Promoters and/or Meet Referee are satisfied that these Health and Safety Rules have been met in full. Access to poolside and swimmers' area will at all times be limited to swimmers, coaches in possession of a valid coach's pass, meet officials, and other personnel necessary for the safe running of the meet.
6. During the meet, rules may be amended by the Meet Referee where necessary to cover events out of our control and to ensure the meet runs smoothly.
7. Attention should be given to the new Swim England Team Manager, Coach and Chaperone Policy effective from 1st September 2023.

Entries

8. All team entries are required to be submitted electronically using the Hy-Tek Team Manager software, or TM Litesoftware **and must be accompanied by the Club Summary Form**.
9. Individual swimmer entries ONLY are allowed in paper format using the official meet entry form enclosed. All entries must have times that currently show on BritishSwimming rankings.
10. The submission of entries, either electronically or by entry form indicates acceptance of the Meet Conditions.
11. All entries must have a time on the British rankings. Times should be Short Course (SC) or Long Course (LC) converted, using British Swimming Tables, whichever is fastest. All times submitted must be truthful and correct as defined by the British Swimming Code of Conduct. It is the responsibility of all swimmers/parents and coaches to enter correct times as a random check will be done on the rankings database to check validity.
12. All entry times are **No Faster Than Times** as detailed in the attached tables.

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13. The age groups are: 9, 10, 11, 12, 13, 14, 15, 16 and over – ages as of 2nd March 2025.
14. The following age restrictions apply to some events:
 - 400m Freestyle events are only open to swimmers 10 years old and over.
 - 400 IM, 800 and 1500 Freestyle events are only open to swimmers 11 years and over.
15. All events are Heat Declared Winners (HDW).
16. Events will be seeded into heats from submitted times with slowest heats swum first. Heats will be swum in a spearhead formation.
17. **The promoter reserves the right to accept or reject entries and restrict entries in order to complete the meet within the time available. If the meet is oversubscribed, entries will be accepted on a first come first served basis.**
18. If the meet is under-subscribed late entries will be accepted, and we may also accept time trials. (Time trial entries will not be eligible for awards). Priority for time trials will be given to swimmers already entered in the Meet.
19. Entries are treated as having been submitted at the time the Hytek file email is received in the Team Bath Meets e-mail inbox (as determined by the supplier of our email service), and not the time they were sent by the sender. **Improved times will not be accepted after the entries have been received.**
20. Please note that some events and sessions may become fully subscribed sooner than others. Acceptance into all events applied for cannot therefore be guaranteed.
21. Swimmers with a para swim classification must indicate this on their entry form (if included in a team Hy-Tec entry, please also include form and highlight in covering email).
22. Disability Swimmer entries - All swimmers must have an authorized SE/IPC swimming classification, Certificate of Disability or Certificate of Exception. In addition, details of disability must be provided with entry. Please ensure you present, Certificate of Disability or Certificate of Exception to the Referee prior to each competition session, failure to do so may result in disqualification. Please also see the attached - licensing of swim meets with World Para-Swimming.
23. The Female category is for birth sex females in accordance with Swim England's Transgender and Non-Binary competition policy. By entering the 'Female' category, a swimmer confirms that their birth sex is female.
24. Should there be space in events following the closure date, poolside entries will be considered provided that there is sufficient space within the meet, and that they do not create additional heats and that the time supplied are in accordance with the qualifying criteria for the meet. The times provided should be truthful and represent the swimmers ability. **Poolside on the day entries will be charged at £10.00 for standard event and £16.00 for long distance events.**
25. The closing date for entries is midnight on 14th February 2025. The promoter reserves the right to close early should the event become oversubscribed. All swimmers wishing to enter this meet must be registered as a Club Compete member of their governing body and age will be as of 2nd March 2025.

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26. All events will be swum in combined age groups seeded on entry times. Submitted entries must be in accordance with the attached qualifying times.

27. The Promoter does not accept any responsibility for Hy-Tek files that contain incorrect data and will not make any changes to times or events entered for swimmers in error after the closing date. Please be aware that any swimmer's details entered incomplete or incorrectly on the Hy-Tek file will prevent their times being updated by rankings.

Timings and Starts

28. It is the responsibility of all swimmers/parents and coaches to enter correct times as a random check will be done on the rankings database to check validity. Entry times should be Short Course times. Long Course conversions to Short Course made using British Swimming Tables will be accepted.

29. Electronic placing and timing will be used. The operation of the electronic timing will be in accordance with Rule SW 13. Please note that the scoreboard is only an indication of placing/times, and the results will be at the referee's discretion.

30. The meet will operate over the top starts in the interest of saving time.

31. A secondary strobe light will be available in lanes 1 to 8 for the operation of this meet. Any swimmer requiring the secondary strobe should inform the promoter prior to the event.

32. Prior to the meet, clubs/swimmers will receive a printout or email of accepted entries. Please ensure you check this for accuracy and notify us of any errors as soon as possible. Strictly no refunds on accepted entries unless supported by a letter from a medical practitioner.

33. For all entries, please supply an email address to enable us to return your acceptance/rejections and any other information required.

Payment

34. Cost for entry is £8.50 per event for standard events. £15.00 for Long Distance

Payments are to be made to the following bank account by bank transfer and MUST be paid by 21st February .

Team Bath AS
Natwest Bank
Sort code: 56-00-34
Account Number: 27704483

Please use the reference "club name, L3March25" for club entries of "Swimmer name L3 March 25" if an individual entry.

Refunds

35. Refunds for entry fee will only be made on receipt of a valid Doctors certificate. **Notification needs to be received before the meet commences.**

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Spectators

36. Attendance of spectator's onsite will be confirmed prior to commencement of the competition. Spectator numbers may be restricted due to the site capacity and safety mitigations of the site. Spectators will be charged £4.00 per session or £10.00 for a day.

Session times

37. Session times will be finalised once all entries have been processed and swimmers/clubs will be notified accordingly.

Swimmers

38. All swimmers must report to the Competition Stewards when instructed to do so. Any competitor not reporting on time may be excluded. All swimmers must be able to execute a competitive racing dive as laid down in SE law or they should start in the water. It is the swimmer's or their representative's responsibility to inform a meet official of any reason why they cannot conform to SE technical rules; this should be done before the event in which they are taking part commences. No swimmer should topple into the water in the event of a false or faulty start, a proper shallow dive must be performed.

39. Changing on the poolside is forbidden and the changing rooms provided must be used. Team managers and coaches are expected to enforce this rule. Any swimmer found changing poolside may be disqualified from further events.

Medals

40. Awards are made to the top 3 swimmers for each of the classes in the age groups, 9, 10, 11, 12, 13, 14, 15, 16+ . Para swimmers will receive medals for their relevant para category.

Presentations will not be made. Medals should be collected from the medals desk at the meet.

Poolside passes

41. Coach/Team Manager passes for the whole or part of the meet will be £20.00 per person, to include a programme. All results will be posted on the Millfield Swimming and Team Bath AS websites after the competition. Passes are restricted to a maximum of 10 per club. It is the responsibility of the attending clubs to ensure that all Coaches/Team Managers/Chaperones have an up-to-date DBS and safeguarding certificate and always wear their passes when on poolside or in the swimmers' area. Every person poolside at any time must be a registered member of Swim England, Swim Scotland, or Swim Wales. Please fill in the below form to request coaches, team managers or chaperones passes.

42. Millfield or Team Bath AS are not responsible for any swimmers from other clubs. All clubs are expected to follow the SE Wave Power guidelines on coaches/chaperones to swimmer's ratio.

43. Additional passes may be purchased based upon the number of swimmers present at the meet. There will be no access to the poolside for anyone without a pool pass.

Officials

44. Clubs are requested to supply a qualified Official for every 7 swimmers entered into the competition for the Saturday and Sunday sessions. However, the Promoter will not refuse entries from clubs who are unable to supply qualified Officials. In the event of insufficient number of Officials being available for any session, the promoter reserves the right to curtail or otherwise cancel that session. Please contact Tim Babbage officials@teambathas.co.uk , our officials co-ordinator or sign up using the link provided through Swim Meet.

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OFFICIALS SIGN UP LINK- <https://swim-meet.com/Availability/?m=2199>

45. All participating officials will be provided with refreshments. The Organisers offer an allowance to each travelling for cost incurred. Details of which can be obtained from The Promoter.

Health & Safety

46. All swimmers, officials, volunteers, spectators, and visitors are required at all times to abide by the rules set out in the pool operating procedures and normal operating procedure & emergency action plan for Millfield Pool.

47. No outdoor shoes to be worn on the poolside. Suitable footwear must be worn outside the pool area (including the balcony area) and particularly when moving around and climbing the steps in the competitor's area.

48. Team Bath AS and Millfield will not be responsible for any items brought to the event and will not be liable for any item if lost or damaged.

Conduct

49. Behaviour becomes "unacceptable" when it is considered "offensive" to others; this includes, but is not limited to, the following:

50. Theft, wilful damage to property and or equipment, acts of vandalism, abuse of alcohol and or drugs, bullying, offensive language, aggressive/violent acts, threatening behaviour, all breaches of safety practices, failure to comply with instructions/directions, actions that bring the sport of swimming into disrepute.

51. Unacceptable behaviour will not be tolerated in any circumstances, and all such occurrences will be referred to the promoter and referee and could result in removal from the competition,

Video and Photography

52. Following updated guidance from British Swimming the use of all photographic equipment is no longer controlled. Spectators/coaches and swimmers are reminded that if such equipment is used, they should STOP AND THINK the guidelines on consent & decency must always apply. Photography guidelines apply to all images and recordings taken on any camera, mobile phone or other recording devices. Social media guidance will apply if those images or recordings are being shared through any social media platform (all club welfare officers have a copy of Wavepower where full guidance can be found. You are reminded that FLASH PHOTOGRAPHY should not be used at the start of any race.

53. The event may be live streamed with our streaming partner, Millfield School. The link for streaming will be available on YouTube. The stream will start at the beginning of each session over the event. Please be aware that you and your swimmers are being watched worldwide. Please behave in a manner that has a positive reflection on you and your club.

General

54. The promoter reserves the right to make any alterations to these conditions if necessary and all participants will be notified but must be agreed with the Regional Licensing Officer (RLO). Any matter not covered by these conditions or by Swim England law or technical rules will be at the promoter's/referee's discretion.

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55. The Promoter, Clubs and Millfield Pool do not accept any liability in the event it is necessary to cancel the meet due to circumstances beyond their control.

56. The Meet Promoter will make every effort to run the event. In any situation that the meet must be cancelled, competitors are not eligible to a full refund of their entry fees. Proportionate may be made but only after the Promoter has covered all incurred costs.

57. The Meet Promoter will make every effort to run the event at the advertised licence level. In any situation that the meet must be run at either unlicensed or at a lower licence level, Competitors are not eligible for refunds of their entry fee.

Data Protection

58. The Promoter uses a computer, standard and meet management software to manage entries and results. By submitting and accepting entries to the Meet consent is hereby given, as required by the Data Protection Bill 2018 (GDPR), to the holding of personal information on computer. Certain personal data handled such as name, age, club, recorded and entered times may be made public during or after the meet. All Personal Data will be retained in a confidential manner and access to such Data will be restricted by the Meet Promoter and limited to only those operating the Meet Software in order to process results. Any entry details provided on paper will be destroyed within 1 month of the completion of the Meet. Entry information will be held by TBAS & Event Timing

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PROGRAMME OF EVENTS

All timings are subject to change.

Friday 28th February 2025

Session 1	Warm up: 17:00	Start: 18:00
Event No	Gender	Distance/Stroke
101	Mixed	1500 Free
102	Mixed	800 Free

Saturday 1st March 2025

Session 2	Warm up: 08:00 – TBA	Start: 09.00 Finish: TBA
Event No	Gender	Distance/Stroke
203	Female	400 Free
204	Open/Male	400 IM
205	Female	50 Fly
206	Open/Male	50 Breast

Session 3	Warm up: TBA	Start: TBA Finish: TBA
Event No	Gender	Distance/Stroke
307	Open/Male	200 Back
308	Female	100 Back
309	Open/Male	100 Fly
310	Female	200 Breast
311	Open/Male	200 Free

Session 4	Warm up: TBA	Start: TBA Finish: TBA
Event No	Gender	Distance/Stroke
412	Female	200 IM
413	Open/Male	200 Fly
414	Female	100 Breast
415	Open/Male	50 Back
416	Female	100 Free
417	Open/Male	50 Free

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PROGRAMME OF EVENTS cont.

All timings are subject to change.

Sunday 2nd March 2025

Session 5	Warm up: 08:00 – TBA	Start: 09.00 Finish: TBA
Event No	Gender	Distance/Stroke
518	Open/Male	400 Free
519	Female	400 IM
520	Open/Male	50 Fly
521	Female	50 Breast

Session 6	Warm up: TBA	Start: TBA Finish: TBA
Event No	Gender	Distance/Stroke
622	Female	200 Back
623	Open/Male	100 Back
624	Female	100 Fly
625	Open/Male	200 Breast
626	Female	200 Free

Session 7	Warm up: TBA	Start: TBA Finish: TBA
Event No	Gender	Distance/Stroke
727	Open/Male	200 IM
728	Female	200 Fly
729	Open/Male	100 Breast
730	Female	50 Back
731	Open/Male	100 Free
732	Female	50 Free

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QUALIFYING TIMES – NO FASTER THAN (Conversion from Long course times will be accepted)

Open (No Faster than these times)								
Events	9Yrs	10Yrs	11Yrs	12Yrs	13Yrs	14Yrs	15Yrs	16Yrs+
50m Free	00:36.00	00:33.7	00:31.0	00:29.0	00:27.5	00:26.8	00:25.0	00:23.5
100m Free	01:19.2	01:15.2	01:09.0	01:04.0	00:59.9	00:57.5	00:55.3	00:52.5
200m Free	02:55.0	02:43.3	02:28.0	02:19.0	02:10.9	02:05.0	02:02.0	01:56.5
400m Free		05:35.0	05:14.0	04:52.0	04:26.0	04:32.7	04:22.0	04:05.0
800m Free			10:48.01	10:20.01	10:00.01	9:30.01	9:00.01	8:25.01
1500m Free			20:10.01	19:24.01	18:26.01	17:35.01	16:45.01	16:10.01
50m Back	00:42.0	00:38.0	00:36.0	00:33.8	00:31.5	00:30.0	00:28.5	00:27.2
100m Back	01:34.0	01:24.0	01:17.0	01:12.5	01:08.0	01:05.0	01:02.0	00:59.9
200m Back	03:26.0	02:57.0	02:44.0	02:35.0	02:26.0	02:19.0	02:16.0	02:10.0
50m Breast	00:48.0	00:44.0	00:41.0	00:38.0	00:35.4	00:33.4	00:32.2	00:29.0
100m Breast	01:40.0	01:36.9	01:30.0	01:23.0	01:17.0	01:13.3	01:11.6	01:04.4
200m Breast	03:27.0	03:25.0	03:14.0	02:59.0	02:47.0	02:39.0	02:36.0	02:27.1
50m Butterfly	00:40.0	00:37.0	00:34.6	00:32.0	00:30.0	00:27.9	00:27.2	00:24.9
100m Butterfly	01:36.0	01:25.0	01:19.0	01:13.0	01:07.8	01:03.1	01:01.5	00:56.0
200m Butterfly	03:05.0	02:50.0	02:46.0	02:43.0	02:32.0	02:26.0	02:21.0	02:11.6
200m Ind.	03:31.0	03:03.0	02:48.0	02:38.0	02:29.0	02:22.0	02:18.0	02:10.5
400m Ind.			05:48.0	05:30.0	05:17.0	05:03.7	04:49.0	04:37.1

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Female (No Faster Than Times)								
Events	9Yrs	10Yrs	11Yrs	12Yrs	13Yrs	14Yrs	15Yrs	16Yrs +
50m Free	00:36.0	00:33.7	00:31.1	00:29.7	00:28.6	00:28.4	00:27.9	00:26.7
100m Free	01:20.0	01:16.0	01:09.3	01:05.3	01:01.9	01:00.7	00:59.0	00:58.0
200m Free	02:55.0	02:43.3	02:28.5	02:19.0	02:14.0	02:10.0	02:08.0	02:04.5
400m Free		05:35.00	05:14.8	04:54.0	04:43.1	04:37.1	04:33.0	04:24.5
800m Free			10:48:01	10:32.01	10:10.11	9:40.01	9:25.01	9:00.01
1500m Free			20:30.01	19:50.01	19:05.01	18:35.01	17:42.51	17:10.01
50m Back	00:42.0	00:38.0	00:36.1	00:34.0	00:33.0	00:32.0	00:31.0	00:30.0
100m Back	01:34.0	01:24.0	01:17.0	01:12.8	01:09.0	01:08.0	01:07.0	01:04.0
200m Back	03:26.0	02:57.0	02:45.0	02:35.0	02:29.0	02:24.0	02:23.0	02:18.0
50m Breast	00:48.0	00:44.0	00:41.1	00:38.6	00:36.5	00:36.2	00:35.1	00:34.0
100m Breast	01:40.0	01:36.0	01:28.0	01:23.0	01:19.0	01:17.0	01:16.0	01:13.0
200m Breast	03:27.0	03:25.0	03:11.0	02:57.0	02:52.3	02:46.0	02:40.0	02:38.0
50m Butterfly	00:40.0	00:37.0	00:34.6	00:33.2	00:31.0	00:30.6	00:29.7	00:28.5
100m Butterfly	01:36.0	01:25.0	01:19.2	01:13.0	01:10.0	01:08.0	01:07.2	01:04.0
200m Butterfly	03:05.0	02:50.0	02:46.0	02:43.0	02:35.0	02:30.0	02:26.0	02:21.0
200m Ind.	03:31.0	03:03.0	02:48.3	02:39.4	02:32.0	02:29.0	02:27.0	02:22.0
400m Ind.			05:45.5	05:38.0	05:26.0	05:19.0	05:12.0	05:10.0

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Individual Entry Form

Please insert entry times against relevant events

Name				Open/Male - Female		
Telephone No:						
Email Address:						
Date of Birth:						
Club:						
Member ID:						
Events (Please enter swimmers time)						
Freestyle	50m	100m	200m	400m	800m	1500m
Backstroke	50m	100m	200m			
Breaststroke	50m	100m	200m			
Butterfly	50m	100m	200m			
IM			200m			
Para Swimmer	S	SB	SM	Exemptions:		
Total No. Standard Entries @£8.50 per event						
Total No of Long Distance Entries @£15.00 Each						
Number of Coaches Passes @£20.00 Each.						

Please return to: Tim Babbage at open.meets@teambathas.co.uk

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Club Payment Form

Club Name	
Contact Name	
Tel. No	
E-mail	

	Number	Cost
Swimmer Entries (standard)		£8.50 each
Swimmer Entries (Distance)		£15.00
Coach Passes		£20 each

Please email hy-tek files (or clerical entry forms) to: open.meets@teambathas.co.uk



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INFORMATION FOR OFFICIALS

If you are a qualified Licensed British Swimming official and would be willing to help at the above meet, we would be grateful for any assistance that you can offer. We are using Swim-Meet to manage the sign-up process therefore please sign up at:

<https://swim-meet.com/Availability/?m=3703>

Clubs entering 5 swimmers, or more are asked to provide one official for each 7 swimmers.

Any questions can be addressed to the official's coordinators at
officials@teambathas.co.uk

Please note: reasonable expenses travel expenses will be provided.



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Millfield Swimming Pool Keens Elm Lane, Street, Somerset, BA16 0ST