



President Mrs J Beard

Minutes of the Operations Committee Meeting held on Monday 12th August 2024 at 14.30 hours via Zoom

Present:

C Robinson	CR	Chair
P Robbins	PR	Vice Chair
G Pearce	GP	Finance Officer
L Bell	LB	Staff member
H Manship	HM	Staff member
J Hilleard	JH	Staff member
C Vickery	CV	Staff member

Apologies:

None

2024/OC

96 Welcome and introductions

96.1 PR welcomed everyone to the meeting with a special welcome to the new member of staff Libby Bell.

97 Declarations of interest

97.1 None

98 Minutes of previous meeting held on 08.07.2024

98.1 Minutes of previous meeting were agreed as a true record – Proposed seconded JH Agreed unanimously

99 Matters arising not on the agenda

90.2 PR asked if SE Regs are approved – JH all approved and briefing sessions have been sent to all clubs.

90.4 PR asked if photos and comments have been received from SE – JH no nothing received yet.

100 Discipline minutes

- 100.1 Para – no meeting
- 100.2 Swimming – no meeting
- 100.3 Water Polo – no meeting
- 100.4 Open Water - no meeting
- 100.5 Artistic Swimming - no meeting
- 100.6 Coaches – no meeting
- 100.7 Officials - no meeting
- 100.8 Masters - no meeting
- 100.9 Board meeting minutes – no meeting

101 Club Development

101.1 Club Affiliation and SwimMark

- 101.1.1 All SwimMark Club Affiliation and AHC all went through
- 101.1.2 New Clubs – Exeter and Falmouth University have not done anything and therefore the club has been lapsed.
- 101.1.3 This coming quarter 2 Swimmark 5 Club Affiliation and 14 AHC all due plus the new club following appeal – Gordano Stingrays need to submit.

Safeguarding

101.4 Safeguarding

- 101.1.4 No update, discussion followed re continue offering these workshops or not – continue and cost to be reviewed at the Finance Meeting GP is organising.
- 101.1.5 New Swim England Regulations out 03.09.2024
- 101.1.6 Masters clubs need to run in the same way as clubs, with a Welfare Officer and Coaches need SG and DBS

102 Finance report

- 102.1 GP – all payments are made. 3rd payment for membership has been received from SE
- Membership numbers are going in the right direction.
- Budgets need to be looked at and a Finance meeting arranged in September for figures to be prepared to take to the Board meeting.

103 Updates from SE & BS

- 103.1 New Regulations in force from 03.09.2024
- 103.2 Current complaints follow old process and new complaints follow new process.
- 103.3 No updates on Strategy – CR has sent the Regional agreement to all on this meeting, going forward Regional Chairs will be involved in the strategic side of things and Regional Managers will be the point of contact for all operational matters.

104 Diversity & Inclusion

- 104.1 SE have advised SESWR of a n inclusive swimming taster session on Sunday 1st September being run by Bristol Penguins and Access Sport 7-8 pm invited PR will attend.

105 Forums and meetings in August 2024

28.08.2024 J2 Officials training – PR

106 Staff Leave

LB 13.08 – 20.08 and 23.08 – 30.08

107 Miscellaneous

Club/County Issues

Plymouth Leander ongoing issues

Chippenham ongoing issues

Street ongoing issues

AST Burnham – sorted

City of Bristol – sorted

New Club Affiliations

Gordano Stingrays – went to appeal and the appeal panel upheld their appeal, affiliation process has commenced and they have until 31st October.10.2024 to complete compulsory affiliation requirements– JH liaising with them.

Taunton AS – the meeting voted in favour of accepting their application, they have . until 31st October to complete compulsory affiliation requirements

Poole Bay – all fine just need development support .

New Employees

Libby started now and will be working 30 hours over 5 days per week.

New Regional Manager appointed and starting 02.09.2024 – Steve Williams and he will be working Monday Tuesday and Wednesday each week.

New Clubs – Regional Assistance

JH discussed the idea of someone working with clubs to ensure Codes of Conduct in place – and do follow ups.

New Committee members need support through governance side of things.

Libby will be taking on these tasks.

Good Club Guides are being rewritten to be issued to clubs.

RDP & RDDP

HM – Head Coach has been selected; Skills Coaches applications have been received. GP stated the coaches should invoice the Region to obtain their payment.

GP also needs dates of the workshops – CV to send across

Head Coach RDP – Glenn Currie and RDDP -Cassie Patten

SG and DBS must be checked for all to ensure compliance.

AOB

CV – Winter Champs info – CR will aim to prepare next weekend. Para event

Officials expenses – SW to pay for all

JH – Code of Good Governance Update – Counties who have submitted to HO:

Devon all done

Dorset all done

Cornwall – not responding. No knowledge of their County Welfare Officer.LB to chase up

Wiltshire – Uploaded all elements – all to be reviewed

Somerset – nothing done yet

Gloucester – 1 Element approved nothing else done.

JH has informed the County Board reps and will follow up with contacting the County Secretaries.

JH – Awards Ceremony – everything has gone to SE – SG and Volunteering still to come back to her. Invites sent to top 3 nominees in all categories. Invites have been sent to Board members

National Awards date is 30.11.2024

Date of next meeting – 02.09.2024 at 11.00 am via zoom

Meeting closed at 16.10pm