



President Mrs J Beard

Minutes of the Operations Committee Meeting held on Monday 08th July 2024 at 11.00 hours via Zoom

Present:

P Robbins	PR	Vice Chair
H Manship	HM	Staff member
J Hilleard	JH	Staff member
C Vickery	CV	Staff member

Apologies:

C Robinson
G Pearce

2024/OC

83 Welcome and introductions

83.1 PR welcomed everyone to the meeting.

84 Declarations of interest

84.1 None

85 Minutes of previous meeting held on 03.06.2024

85.1 Minutes of previous meeting were agreed as a true record – Agreed unanimously

86 Matters arising not on the agenda

86.1 72.2 JH unable to find the constitutions for Poole Bay or Falmouth & Exeter Uni clubs. Sent to JH today by CV

86.2 74.1 Swimmark all went through.

86.3 74.4.1 – If the links are forwarded they wont work.

86.4 78.1 Reasonable turnout for attendance – approximately 36 and those who attended were pleased.

87 Discipline minutes

87.1 Para – no meeting

- 87.2 Swimming – 19.06.24 Minutes on box and website
- 87.3 Water Polo – 24.06.24 Minutes on box and website
- 87.4 Open Water - no meeting
- 87.5 Artistic Swimming - no meeting
- 87.6 Coaches – 13.06.24 Minutes on box and website
- 87.7 Officials - no meeting
- 87.8 Masters - no meeting
- 87.9 Board meeting minutes – no meeting

88 Club Development

88.1 Club Affiliation and SwimMark

88.1 4 full accreditations, 7 annual health checks and 9 Club affiliations. Should all be ok going through,

88.2 New Clubs – Poole Bay is virtually there and Falmouth have not done anything yet – Query whether joining with another club. We need to know by 31.07.24

88.3 Exmouth looking to change their name to Exmouth SC – nothing to be done until Constitution sorted, and their SM/CA gone through.

88.4 Safeguarding

88.4.1 This last weekend attendance not good. After December when we plan more dates it was agreed to not do any on weekends.

88.5 Youth Panel Update

Decided this will be removed from the agenda going forward.

88.5.1 Young Volunteers link to online forms for clubs to sign off their work has been sent out by JH. Info for 24/25 should also be ready by the end of the month.

89 Finance report

89.1 No updates received, GP away on holiday. RDPs and RDDPs payments outstanding.

90 Updates from SE & BS

90.1 PR has not received anything recently from SE

90.2 JH – SE New Regs hoping to be signed off this week and there will then be update sessions.

90.3 Safeguarding team now has a full complement of staff.

90.4 JH has asked for feedback from our regional roadshows. – photos of post its will be sent.

91 Diversity & Inclusion

91.1 Diversity Forum took place via Zoom on 5th June and further forums will be held on a quarterly basis.

92 Forums and meetings in July 2024

8th July TM1 JH

10TH July Para meeting with Martin Lees CV & JH – Do we need anyone from the SW to attend on the 22.09 from first thing in the morning?

16TH July Board meeting PR

17TH July TM1 JH

22ND July Interviews all day for the Regional Manager JH
22ND July Club Development Meeting JH

93 Staff Leave

HM – 24.07 – 09.08

CV – 18.07 and 22nd – 26th July

PR – 19-27 July and 31 July – 6 August

94 Miscellaneous

Governance and Welfare Officer role has been offered.

Interviews for the Regional Manager being held 22.07

No new county issues

No new club affiliations

JH has emailed all clubs to remind them they should be working to their Club Constitutions, note that Welfare Officers are generally appointed and not necessarily voted in post. It is becoming apparent clubs are not following their due processes and procedures.

Gordano are appealing the decline of their application, and a panel has been formed to work through this appeal. In line with Regional regulations there will be no appeals in the future for new clubs hoping to affiliate.

95 Date of next meeting – 12.08.2024 at 11.00 am via zoom

Meeting closed at 12.05pm