



President Mrs J Beard

**Minutes of the Operations Committee Meeting held on Monday 3<sup>th</sup> June 2024 at 11.00 hours via Zoom**

**Present:**

|            |    |                 |
|------------|----|-----------------|
| C Robinson | CR | Chair           |
| P Robbins  | PR | Vice Chair      |
| G Pearce   | GP | Finance Officer |
| H Manship  | HM | Staff member    |
| J Hilleard | JH | Staff member    |

**Apologies:**

C Vickery – annual leave

**2024/OC**

**69 Welcome and introductions**

69.1 CR welcomed everyone to the meeting.

**70 Declarations of interest**

70.1 None

**71 Minutes of previous meeting held on 13.05.2024**

70.1 Minutes of previous meeting were agreed as a true record – Proposed by PR, seconded GP. Agreed unanimously

**72 Matters arising not on the agenda**

72.1 Falmouth & Exeter Uni are continuing to complete Club affiliation requirements.

72.2 JH unable to find the constitutions for Poole Bay or Falmouth & Exeter Uni clubs. CR will ask CV about this when she returns from leave.

**73 Discipline minutes**

73.1 Para – no meeting

73.2 Swimming - no meeting

73.3 Water Polo - no meeting

73.4 Open Water - no meeting

- 73.5 Artistic Swimming - no meeting
- 73.6 Coaches - no meeting
- 73.7 Officials - no meeting
- 73.8 Masters - no meeting
- 73.9 Board meeting minutes circulated

## **74 Club Development**

### **74.1 Club Affiliation and SwimMark**

74.1.1 4 full accreditations, 7 annual health checks and 8 Club Affiliation for this quarter. 2 have completed to date.

### **74.2 Young Volunteers programme**

74.2.1 2024 / 2025 programme will be launched at the end of July. SE are still looking at their programme but may not be started until 2025.

### **74.3 Time To Listen workshops**

74.3.1 More dates have been set and added to the website.

### **74.4 Team Manager Training**

74.4.1 More dates added to the website. There has been a problem with the link from our side.

74.2 There is still a lot of no shows for all of the workshops – especially these.

## **75 Finance report**

75.1 Need to confirm to Bradley that the Company Accounts have been accepted.

75.2 Meeting arranged via Zoom with the accountants to explain what we require from them and for them to say what they require from us going forward following the change of bookkeeper.

## **76 Updates from SE & BS**

76.1 SwimMark Review – CR, PR, JH and Fiona Bowen to meet on behalf of the Region to discuss with reps from the Review group the way that we use SwimMark, the benefits or not and the time requirements needed.

76.2 SE Roadshows taking place in Plymouth on 11<sup>th</sup> June and Bristol on 12<sup>th</sup> June. Chance for members to discuss the future of our sport.

76.3 Introduction to disability swimming CPD has been withdrawn for an urgent review. Clubs being asked to complete Introduction to Para swimming CPD instead.

## **77 Safeguarding & Wavepower**

77.1 Course dates now published until December 2024.

77.2 Martin McDonald, Welfare Officer for Cornwall, is standing down at their next AGM.

## **78 Diversity & Inclusion**

78.1 Diversity Forum taking place via Zoom on 5<sup>th</sup> June.

## **79 Forums and meetings in February 2024**

5<sup>th</sup> TM1 JH/MC

5<sup>th</sup> Diversity Forum PR

17<sup>th</sup> AS CR

19<sup>th</sup> Chairs Forum CR/JH

19<sup>th</sup> Swimming PR

24<sup>th</sup> WP CR

26<sup>th</sup> J2 training PR

## **80 Staff Leave**

14<sup>th</sup> HM

10<sup>th</sup> – 14<sup>th</sup> JH

3<sup>rd</sup> – 7<sup>th</sup> CV

## **81 Miscellaneous**

### **81.1 Club and County Issues**

81.1.1 Various clubs with welfare and governance issues. Some are being dealt with by SE development officers and some within the Region. Any issues reported should be directed to JH in the first instance as she is liaising with SE to make sure there is not a duplication of resources, Especially if complaints are received from more than one person.

### **81.2 New Club Affiliations**

#### **81.2.1 Gordano Stingrays**

Unanimously agreed that this affiliation request should be rejected.

There have been no changes to the circumstances of the clubs in the area since the last request was received.

There is no room for another competitive club in this geographical area- it would just put strain on already well established clubs for both pool time and members.

CR to also write to Burnham on Sea SC re response.

### **81.3 Regional Awards**

81.3.1 Presentation will take place at the Holiday Inn, Taunton on 28<sup>th</sup> September.

### **81.4 Various**

81.4.1 A lot of Open Meets being cancelled because of lack of officials and also lack of swimmers entering.

81.4.2 AP Races not offering officials expenses even though it is a licenced meet.

How can a British record be achieved if it is not licenced? **POST MEETING**

**NOTE:** This is an international meet licenced by GB Aquatics – different rules.

**82 Date of next meeting – 08.07.2024 at 11.00 – due to election**

**Meeting closed at 12.30**